

**APPLICATION FORM**  
**71<sup>st</sup> India International Garment Fair**  
**Spring/Summer 2025**

**25-27 June, 2024, Yashobhoomi, Dwarka, New Delhi.**

Organized by: International Garment Fair Association, 304, 3<sup>rd</sup> Floor, Bhikaji Cama Bhawan,  
Bhikaji Cama Place, New Delhi - 110 066.

[www.indiaapparelfair.com](http://www.indiaapparelfair.com)

**APPLICATION**

Please note that the Application along with requisite amount by way of cheque/DD/ Pay Order favouring “International Garment Fair Association, payable at New Delhi”.

**PARTICIPATION CHARGES**

(A) The participants charges are as follows: -

Size (In sqm.)	Rate per sq. mtr. (Rs.) (For built-up Booth)	Rate per sq. mtr. (Rs.) (Bare Space)
09	7500/- + Applicable GST*	No Policy
12	7500/- + Applicable GST*	
18	7500/- + Applicable GST*	
24 onwards with multiple of 6 sq. mtrs.	7500/- + Applicable GST*	7000/- + Applicable GST*
10% extra for 2 sides open and 20% extra for 3 side open stall for both bare and built-up stalls for all above sizes. *Present rate of GST is 18%		

- a. There would be no maximum stall size.
- b. 2/3 side open stalls shall be allotted subject to availability.

**ADVERTISEMENT CHARGES FOR FAIR GUIDE**

Particulars	Tariff	Particulars	Tariff
Back Cover	Rs.40,000/-	Full Page (Colour)	Rs.15,000/-
Back Inside Cover	Rs.30,000/-	Book Mark **	Rs.20,000/-
Front Inside Cover	Rs.30,000/-		

\*GST @ 18% would be extra on total amount.

\*\* Printed book mark to be supplied by the Advertiser

- Design & Positive to be sent directly to the respective Association
- Mechanical Data : Size 24 cms (H) X 17.5 cms (W)

**FASHION SHOW CHARGES**

- Rs. 4000/- + GST extra, as per applicable rate (presently @ 18%) per outfit with minimum of 6 outfits and maximum of 12 outfits.

**BASIC STALL PACKAGE OF 9 SQM STALL**

- The following items will be provided in the 9 sq. mtr. built-up stall:
  - i. One table
  - ii. Two chairs
  - iii. Six spot lights (White CFL - 20 W each)

- iv. One waste paper basket
- v. Name fascia
- vi. One light socket
- vii. Carpet flooring

The items will be increased proportionately for bigger stalls.

Extra power other than six spot lights and light socket, if any, will also be charged extra. Hire charges for extra lights/fixtures/furniture will be payable by the exhibitor to the official stall contractor.

- Only One plug point socket would be provided in the bare space stall.

### ALLOTMENT OF STALLS

- Allotment of stalls will only by Draw-of-Lots and will be informed to the participants through Associations.
- IGFA reserves the right to reject any Application for space without assigning any reason.
- IGFA also reserves the right to allocate space less than applied for, due to space restraints.
- The applicant is bound by the decision of IGFA in stall allocation and no representation/revision shall be allowed in this regard.
- The booth once allotted shall not be shifted/changed.
- The dimension of the booth shall be accepted by applicants, as finalized by IGFA and no representation shall be entertained in this regard.
- The applicant shall unconditionally accept allotment of booth and no reduction/cancellation shall be given to those booths which have pillar. Any allotment near pillar shall be accepted by applicant, as decided in Draw-of-lots.

### PAYMENT POLICY

Sl. No.	Particulars	Last Date
A	(i) 25% advance participation charges along with the application*	20.05.2024
	(ii) 75% balance participation charges **	27.05.2024
	* In case the cheque is dishonoured for any reasons, the A(i) and A(ii) shall be accepted in the form of DD/Pay Order only	27.05.2024
	** In case 75% balance is not received for any reason, upto last date, A(i)(10% advance application fee shall stand forfeited).	27.05.2024
B	Participants, whose 100% participation fee is received by the last date, would only be considered for allotment of stalls in the Draw-of-lot function	27.05.2024

### APPLICATION DEADLINE

All applications would be accepted on First-come-First serve basis. However, the last date for receipt of Application is **20.05.2024**. Booking will be closed once the available stall area is booked.

### DRAW-OF-LOT

- The Draw-of-lot for allotment of Stalls will be held on **3<sup>rd</sup> June'2024**.

### RULES & REGULATIONS

- Participants will have to abide by the decision of IGFA and the Rules & Regulations as laid down in the Exhibitor's Manual.
- The participants will abide by the Do's and Don'ts laid down by IGFA from time to time.

### **STALL CONFIGURATION**

The minimum stall size shall be 9 sq. mtr. The bookings of stalls are acceptable in following dimensions only:

9 12 18 24 30 36 42 48 54 60 onwards with multiple of 6 sq. mtrs.

### **CANCELLATION/WITHDRAWAL POLICY**

a	In case the withdrawal/cancellation is submitted in writing to IGFA, following deductions would be applicable: -	
	(i) 10% of the total participation fee shall be forfeited in case withdrawal is received before the last date	20.05.2024
	(ii) 100% of the participation fee shall be forfeited in case the written request of cancellation/withdrawal is received by IGFA or no request is made by the participant	After 27.05.2024
b	Chairman, IGFA shall have the right to exercise his discretion, if he deems it fit, for refund of participation charges, either in part or in full withdrawal	

### **BANK DETAILS**

The participation charges/advertisement charges/fashion show charges can be paid through RTGS/NEFT (Bank transfer) in favour of the International Garment Fair Association (IGFA). The bank details for the IGFA are as under:

A/C HOLDER : INTERNATIONAL GARMENT FAIR ASSOCIATION  
A/C NO. : 180401000021000  
IFS CODE : IOBA0000408  
BANK : INDIAN OVERSEAS BANK  
ADDRESS BRANCH : PALIKA BHAWAN, R.K. PURAM, NEW DELHI-66

Please share the UTR No. after transfer of the participation charges/advertisement charges/fashion show charges.

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The 71<sup>st</sup> India International Garment Fair shall take place at Yashobhoomi, Dwarka, New Delhi. The minimum stall size shall be 9 sq. mtr. The bookings of stalls are acceptable in the following dimensions only:

**Please mention the Association (Any one Association from the three Associations mentioned above) through which you would like to participate: \_\_\_\_\_ (MANDATORY)**

(Pls. Tick ✓)

9  12  18  24  30  36  42  48  54  60 on wards with multiple of 6 sq. mtrs.

Participants opting 2/3 side open stall, please tick ✓:

Two Side Open	Three side open
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Participants opting for stall size 24 sq. mtrs onward please tick ✓:

Bare Space	Built-up Stall
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**YOUR MAIN ITEM OF DISPLAY TO PUT YOU IN PROPER CATEGORY-WISE LISTING**

**(PLEASE TICK ✓ ONE ONLY)**

Women's Wear	Kids Wear	Men's Wear	Knitwear	Accessories/ Fashion Jewellery	Sustainable Garments/ Recycled Garments
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NAME OF THE FIRM : \_\_\_\_\_  
 COMPANY ADDRESS : \_\_\_\_\_

PAN No. OF THE COMPANY : \_\_\_\_\_

GST No. OF THE COMPANY : \_\_\_\_\_

IMPORTER EXPORTER CODE (IEC) NO.: \_\_\_\_\_

YEAR OF ESTABLISHMENT: \_\_\_\_\_

NAME & DESIGNATION OF CHIEF REPRESENTATIVE : \_\_\_\_\_

MOBILE No. of CHIEF REPRESENTATIVE : \_\_\_\_\_

TELEPHONE No. : \_\_\_\_\_

E-MAIL id : \_\_\_\_\_

WEBSITE : \_\_\_\_\_

EXPORT MARKETS : \_\_\_\_\_

(Countries exported to in order of export performance indicate three labels undertaken by the applicant)

PRODUCTS OF DISPLAY : \_\_\_\_\_

(Pls. Tick the items in attached sheet (maximum five products))

**GARMENTS EXPORTERS & MANUFACTURERS ASSOCIATION**

**REGISTERED OFFICE:** Unit No 209, ABW Tower, IFFCO Chowk, Sector-25, Gurugram-122001, Haryana (HR-06)

**TEL:** 0124-4119645 | **WEBSITE:** www.gema.co.in, **EMAIL:** gema@gema.co.in, gemaindia1974@gmail.com

- Please indicate the name of 3 buyers in the following format whom you want to invite to visit in the 71<sup>st</sup> IIGF / willing to work with them: -

S. No.	Name of the Company	Name of the buyer	Country	E-mail id
1.				
2.				
3.				

### PAYMENT SCHEDULE

- i) **SPACE BOOKED** : Cheque/DD/Pay order no. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn on \_\_\_\_\_ issued in favour of IGFA payable at New Delhi.
- ii) **ADVERTISEMENT** : Cheque/DD/Pay order no. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn on \_\_\_\_\_ issued in favour of IGFA payable at New Delhi.
- iii) **FASHION SHOW** : Cheque/DD/Pay order no. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn on \_\_\_\_\_ issued in favour of IGFA payable at New Delhi.

**Note: The Participant shall be liable to pay space charges for the actual coverage if it exceeds the area booked/allotted.**

**Note: -**

- The participants will abide by the Do's and Don'ts laid down by IGFA from time to time.
- The participants and their representatives who would be coming to the fair should be fully vaccinated.

All the participants should maintain the decorum of the fair at the fair venue and should not involve themselves with any argument/altercation with other participants, visiting overseas buyers and buying agents. If any participant is found guilty of the above, penalty as imposed by Chairman, IGFA would be binding on the participants.

SIGNATURE  
(Name/Designation)  
Company Stamp

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**PRODUCT LISTING (Please tick any five where appropriate)**

**CASUAL WEAR**

- Beach Wear
- Jeans/Denim
- Trousers
- Shorts
- Skirts
- T-Shirts/Polo Shirts
- Co-ordinates
- Other, please specify .....

**FORMAL/BUSINESS WEAR**

- Mens Shirts
- Mens Suits
- Mens Trousers
- Mens Vest
- Women's Blouses
- Women Dresses
- Women's Trousers
- Women's Skirts
- Suits
- Sweat Shirts
- Silk Garments
- Knitwear
- Tunics
- Jackets
- Pullovers
- Other, please specify .....

**CHILDREN WEAR**

- Boys Wear
- Girls Wear
- Infants Wear
- Maternity Wear
- Other, please specify .....

**LINGERIE & UNDER WEAR**

- Bodysuit
- Brassieres
- Brief
- Home wear & lounge wear
- Hosiery & Socks
- Mens Underwear & Boxer Shorts
- Sleep Wear and pyjamas

**ATHLETIC, SPORT & OUTERWEAR**

- Body Wear
- Rain Wear
- Sports Wear
- Swimwear
- Skiwear
- Track Suits
- Outerwear
- Other, please specify .....

**HIGH FASHION & OCCASIONAL WEAR**

- Designer's Labels - Fashion
- Private Labels - Fashion
- Bridal Wear
- Other, please specify.....